

OCTOBER 22 -23, 2021

**ADVENTURER
CLUB BASIC
STAFF TRAINING
CERTIFICATION**



ADV 002

Introduction to Adventurer Club Organization

1. Club Organization
2. Operating Policies
3. Start-up and Structuring



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Seventh-day
Adventist Church
ALBERTA CONFERENCE

1. Club Organization



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God is a God of Order



“For God is not a God of disorder but of peace, as in all the meetings of God's holy people”

(1 Cor. 14:33, NLT)

“But all things should be done decently and in order.”

(1 Cor. 14:40)



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Examples of Organization in The Bible



- Noah's Ark (Gen. 6-9)
- The Exodus - Twelve Tribes of Israel
- Jethro's Principle (Exo. 18:13-23)
- Twelve Disciples (NT)
- The Christian Church (Acts)
- Jerusalem Council (Acts 15)

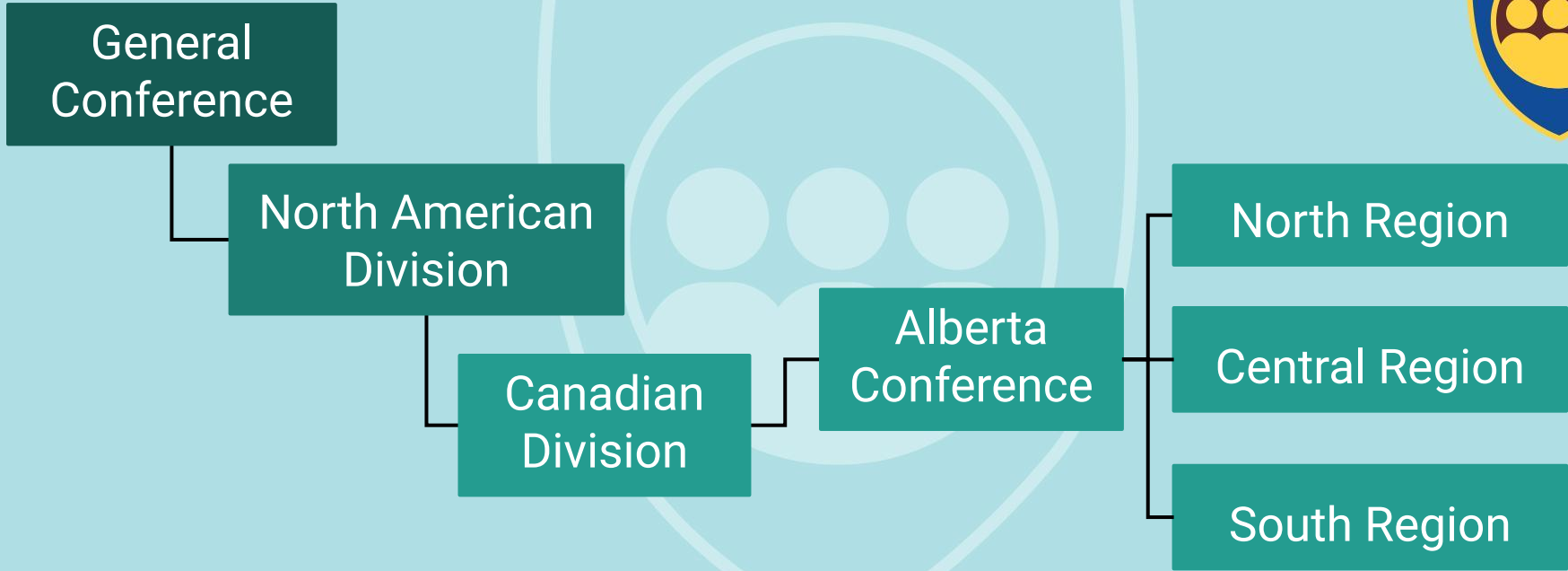


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Denominational Flow Chart



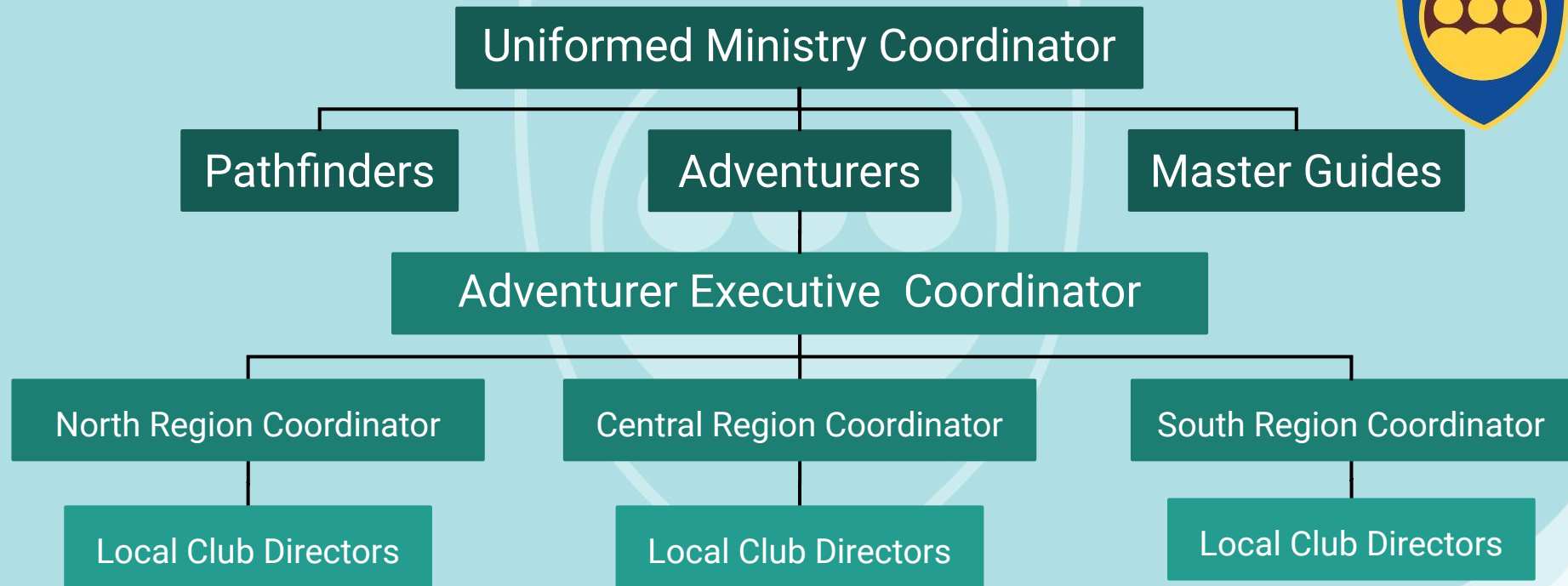
We are part of a world-wide Adventurer Club!



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Alberta Club Flow Chart

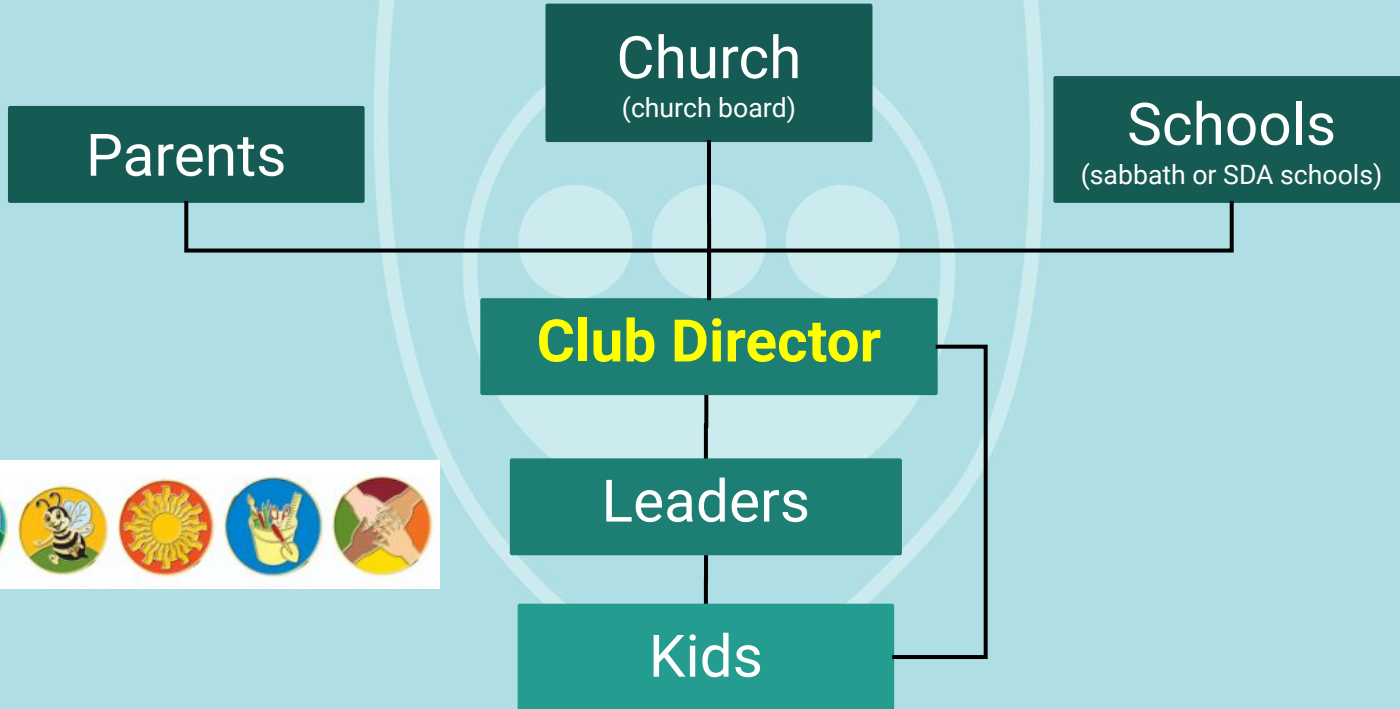


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Church Level Flow Chart



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Organizing the Club



- Guiding the lives of children toward eternal life is the most important work given to us, and should be planned well.
- The Adventurer club should strike a balance with emphasis on spiritual, physical, mental, and social activities all appropriate for the children's age group.

<https://www.clubministries.org/adventurers/adventurer-club-starter-kit/>



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Adventurer Club Starter Kit

This resource page includes a link to purchase the Resource USB Flash Drive from AdventSource and includes printable PDFs to make the Adventurer Club director's job easy! You'll find: Medical consent form, Membership application, Parent information form, templates, and more!

 [Purchase USB Starter Kit](#)

Starter Kit Downloadable PDFs:

- [Membership Application](#)
- [Adventurer Club Staff and Parent Volunteer Information](#)
- [Letter to Parents](#)
- [Signs of Child Abuse](#)
- [Medical Consent Sample Form](#)
- [Accident/Incident Form](#)
- [NAD Family Camping Policy Form](#)
- [Family Network Tips and Programming Ideas](#)
- [Family of the Year Award](#) (Sample Guidelines)
- [Instructions for Building the Altar](#)
- [Suggested Adventurer Sabbath Service](#)
- [Suggested Family Blessing Service](#)
- [Family Blessing Program Bulletin Insert](#)

Quick Links

- [Adventurer Club Curriculum](#)
- [Adventurer Stars, Chips, Awards](#)
- [Adventurer Pledge, Law, & Song](#)
- [Adventurer Club Uniform](#)
- [Adventurer Club Training & Certifications](#)
- [Adventurer Bible Game](#)
- [Adventurer Logos & Images](#)
- [Club Ministries Calendar](#)
-  [NAD Safety Resources](#)
-  [Resources – AdventSource](#)
-  [Adventist Screening Verification](#)
-  [Adventurers Wiki](#)

Church Commitment



- Prayer!
- Church board approval
- The Adventurer staff should be included in the development and planning of the program and should receive training
- Parents should be involved and included in the *initial* organization of the club
- The kids give good suggestions too!



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The Adventurer

- Is a child aged 4 – 9 years old (Pre-K to Gr 4).
- They have boundless energy.
- They are developing in all areas of life.



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Staff Training



- Ideally take Adventurer Leader Training every year
- But at least every 3 years
- Should have at least one staff with first aid training
 - First Aid Training could be subsidized by church or club
- Vulnerable sector check (*receive letter from church Pastor, Safety Officer or designee)
- Each Leader should have a leader guide for the class they will be teaching, as it has valuable information in it.



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Funding

- Adventurer club is financed by the local church, donations and club membership fees.
- Fundraising can be used as a source of income
 - However the fundraising should be consistent with the local church stewardship principles.
- Members of the local church may be invited to sponsor a family in need (by church donation).
- Have the treasurer specifically set up an Adventurer account.



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Funding



The principle of the club
when it comes to funding is
“no child left behind”



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Public Relations



- Network with Fire Department, Police and Health Services, Farms, community services etc.
 - arrange for field trips
- Connect with parents with Adventurer-age children in the community
- Participate in age-appropriate civic events



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2. Operating Policies



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Church Commitment



- Church board approval
 - Club to operate
 - Off-site events
 - Account funds (Treasurer to set up)
 - Advocate for funds to be allocated to this ministry
- Director and leaders (voted in by nominating committee)
 - At least 2 years with church
 - SDA church member
 - Vulnerable sector check
 - In good standing



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Church Commitment



- Church Board Membership
 - Adventurer Club Director is an elected officer who is a member of the Church Board.
 - All off site events need to be approved by the Church Board to be covered under the churches insurance, should something happen.
 - This provides a layer of protection for your Club.



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Parent Involvement



- Parental Involvement
 - This is a family ministry and as such parents/guardians should be part of the program or at least present on site
 - Parents with multiple children in the program, it is recommended for them to assist their children in their class and bathroom breaks etc.
 - Parents/guardians can be assigned specific responsibilities based on their interest and gifts
 - Have parents sign a commitment form at time of registration



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Club Membership



- Start with a get-acquainted time for parents and Adventurers
- A short meeting with a welcome by the Club Director where he/she explains the Adventurer Club program and curriculum
- Provide a handout with the club calendar and other important information about your club
 - Adventurer song, pledge and law



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Planning the Yearly Calendar



- There's a variety of ways to make your meetings work for your club and families
 - Example: Sabbath afternoon, most parents have Sabbath off and are able to be there with their children
- Remember we are working with young children so plan a time and length that's appropriate for your meetings (i.e. attention spans, nap times, etc.)



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Planning the Yearly Calendar



Things to consider:

- When can we schedule registration?
 - Maybe offer discount for early registration
- How often do we want the club to meet?
- What is already scheduled for our church, school, and conference for Adventurer-age children?
- When do we want to schedule Induction and Investiture?
 - Can a conference or regional representative join to help initiate and recognize the Adventurers?



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Planning the Yearly Calendar



Things to consider:

- When will we have staff meetings?
- Do we want to do special events for Mother's or Father's Day, Thanksgiving, Christmas, or camp meeting?
- Are there any local events where our Adventurer Club could participate?
- What day can we have an Adventurer Sabbath?
 - (Check with your Pastor and worship committee)



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Uniforms

- **Uniform A** - formal outfit worn at Inductions, Investiture, Special Events, and church services
- **Uniform B** - club t-shirt and blue jeans usually worn for club meetings, field trip, etc.
 - Each club can create its own design for field uniform T-shirt and sweatshirts
- Can purchase most items at AdventSource



<https://www.clubministries.org/adventurers/adventurer-uniform/>



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AYMT


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Registration Forms - Parents



- If registration is in person, on a specific date, you can have a few stations:
 - registration, payment, uniforms, and general questions
- Forms for Parents:
 - Adventurer Membership Application
 - Medical Consent Form
 - Staff and Parent Volunteer Form
 - Parent Commitment Form (may be on your Adventurer Membership form already)



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Registration Forms - Adventurer Club

- Forms for Directors:
 - Club Registration form (3 in 1 document)
 - Club Registration Overview
 - Registered Staff
 - Registered Adventurers
 - Adventurer Club Charter Application
 - This is to confirm church board approval and is signed by Pastor, Head Elder, Clerk, Adventurer Director, and any other board member present

*Completed and
sent in each
year by Oct 31*



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Insurance, safety, child abuse, discipline



Insurance

- As a church board approved ministry, the local Adventurer Club will be covered by the church insurance.
 - Remember off church site events **MUST** be approved by the church board to be covered by insurance.



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Insurance, safety, child abuse, discipline



Safety

- Accident/Incident Report is used if any of the Adventurers or staff have an accident during club time
- A copy of the filled out form will need to be sent to the Pastor and Conference Youth Ministry Director, and one to be kept on file
- Supervision and appropriate activities are essential



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Insurance, safety, child abuse, discipline



Child Abuse

- Two Adult Rule: adequate supervision requires two adults to be present to supervise Adventurers at all times.
- Adult staff members **MUST** never be in a situation where they are alone with a child to minimize the potential for allegations of inappropriate conduct.
- This is a safeguard for both children and staff.
- Best to have parents present in classes (*bathroom breaks)
- Notice and listen to children for signs of abuse



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Medical and Liability Release Forms



- In these days of lawsuits, medical consent forms are a necessity to have on file and to take on all outings
- It gives parental authorization for a doctor to treat a minor
 - The consent form provides protection for the doctor, the child, and the Club
- Provides information in case the Parent is incapacitated
- Use the form provided by our local conference



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3. Startup and Structuring



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Things to Consider in Organizing an Adventurer Club



- Advertise the potential start date of the club
- Have a parent and staff meeting of the potential members of the club
- Use the local church Newsletter and Church Bulletin to talk about the club
- Have a fun night for parents and children to promote the club



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Things to Consider in Organizing an Adventurer Club



- Always start and end meetings on time
- Be creative by fitting the program to the club's particular conditions and needs of the club membership
- Be enthusiastic
- Can schedule parent training seminars and meetings
 - In conjunction with the Family Life Ministries



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Operating Costs & Budget - Uniforms

Cost in Canadian dollars, include shipping and tax
(approx. cost from 2019)



- Girls Blouse \$15
- Girls Jumper dress \$16-18
- Boys Shirt \$14
- Awards/badges \$2-3
- World Patch \$4
- Adv Uniform Patch \$4
- Adventure Pin \$4
- Class Pins \$4
- Adult Neckerchief \$10
- Slide \$4
- Sash \$10
- Adult shirt \$44
- Adult skirt \$37

Plus extra costs for materials,
special events and conference
events



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Operating Costs & Budget - Example



Girls Uniform (New Member)

\$15 Shirt

\$16 Dress

\$ 4 World Patch

\$ 4 Uniform Patch

\$ 4 Adv Pin

\$ 4 Class Pin

\$ 9 Neckerchief

\$ 4 Slide

\$10 Sash

\$70 cost of new uniform

Plus:

of badges in the year

x

\$2/Award = \$??



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Operating Costs & Budget

Materials for lessons: activities, crafts, promotion, gifts, etc.

Special Events: Christmas party, field trips, etc. (you might want to collect this at the time of the event for those participating)

Conference Events: Fun Day (typically \$5), Adv Bible Game, World Adventurer Day, Family Camp, etc.

Remember no child left behind!



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Guidelines for the Club

- Adventurer club is not a mini-Pathfinder club (no drill).
- The club should not be stressful to the child.
- Keep the club family-oriented.
- Keep the activities of the club within the physical capabilities of the children.



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Marketing the Adventurer Club



- Wear uniforms
- Promote accomplishments of Adventurers from the pulpit
- Frequent Directors report
- Enlist pastoral announcements of what the Adventurers are doing



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Dynamics of a Good Adventurer Club

- Establishes a grace orientation
- Fosters a faith maturity
- Creates a faith development climate
- Provides outreach opportunities
- Starts on time and finishes on time
- Fun with a variety of activities
- Keep it simple!



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Happy Adventuring!



Q & a



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